



NATIONAL TREASURY  
REPUBLIC OF SOUTH AFRICA

# Neighbourhood Development Partnership Grant

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## NDPG Toolkit (No 4 of 5)

### Round 4: Registration for Grant (Form)

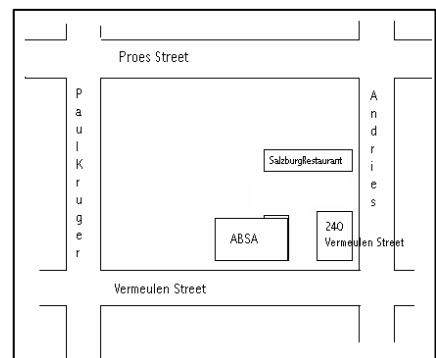
#### Submission of Completed Registration Forms

The completed form, with any required supporting documents, must be addressed to:

Chief Director: Neighbourhood Development Programme Unit  
Budget Office  
National Treasury

Submissions must be hand delivered to:

Chief Director  
NDP Unit, 14th Floor,  
National Treasury  
240 Vermeulen Street  
Pretoria



E-mailed and faxed submissions are NOI eligible for consideration.

The onus is on the applicant to ensure that any registration form has been received as per the contact details below:

Talita Van Der Westhuizen: Tel: (012) 315-5459, e-mail: [Talita.vdWesthuizen@Treasury.gov.za](mailto:Talita.vdWesthuizen@Treasury.gov.za)  
Suvashna Singh: Tel: (012) 315-5666, e-mail to [Suvashna.Singh@Treasury.gov.za](mailto:Suvashna.Singh@Treasury.gov.za).  
Fax: 012 315 5779

#### Closing Date for Current Round

Round 4 for the NDPG is open on 29 February 2008 and closes on Tuesday, 10 June 2008 at 12h00. Late registrations will not be considered.

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REPUBLIC OF SOUTH AFRICA

# Neighbourhood Development Partnership Grant

## NDPG Toolkit (No 4 of 5)

### Round 4: Registration Form for NDPG

## 1 APPLICANT'S INFORMATION

### 1.1 NDPG Project Application

Project Name		
Township Name		
Municipality Name		
Province Name		
Round No.		3
Project Reference <i>(For completion by National Treasury official)</i>		
Date Received <i>(For completion by National Treasury official)</i>		

### 1.2 Registering Municipality

Full Name of Applying Municipality		
Physical Address		
	Postal Code	
Postal Address (if different to physical address)		
	Postal Code	
Telephone Number (Switchboard)		
Facsimile Number		
E-mail Address		
Web Address		

### 1.3 Municipal Manager Contact Information

Name of Municipal Manager	
Direct Telephone Number	
Cell Number	
Direct Facsimile Number	
Direct E-mail Address	

### 1.4 NDPG Coordinator

Name of official	
Title	
Position	
Unit	
Department	
Direct telephone number	

Cell number	
Direct facsimile number	
Direct e-mail address	
Alternative name and telephone number	

## 1.5 NDPG Project Manager or Officer

Name of official	
Title	
Position	
Unit	
Department	
Direct telephone number	
Alternative telephone number	
Cell number	
Direct facsimile number	
Direct e-mail address	
Line manager's name	
Line manager's position	

## 1.6 Alternative Responsible Official

Name of official	
Title	
Position	
Unit	
Department/Organisation	
Direct telephone number	
Alternative telephone number	
Cell number	
Direct facsimile number	
Direct e-mail address	

## 1.7 Details of Applicant completing Registration Form

Name of official	
Title	
Position	
Unit	
Department/Organisation/Company	
Direct telephone number	
Alternative telephone number	
Cell number	
Direct facsimile number	
Direct e-mail address	

# 2 MUNICIPALITY

## 2.1 Registering Municipality

Name of registering municipality	
Municipal Category (select category which best describes the nature of your municipality (select?))	Local municipality District council Metropolitan municipality
If the registration is from a local municipality, name the relevant district council	
If the registration is from a district council, name the local municipality where the project is located	
Name of official in local municipality/district council	
Position	
Unit	
Department	
Direct telephone number	

Alternative telephone number	
Cell number	
Direct e-mail address	

## 2.2 Project Management Capability and Capacity

Is a project manager available for the project?	Yes		No	
Will the municipality require project management support?	Yes		No	
Description of project management capacity and expertise to manage the NDPG project				

## 2.3 Other NDPG Registrations

NDPG registration has been made for this project in previous rounds	Yes		No		Don't know	
NDPG registration was made in Round No. 1	Yes		No		Don't know	
NDPG registration was made in Round No. 2	Yes		No		Don't know	
Were any of these registrations successful?	Yes		No		Don't know	

# 3 TOWNSHIP INFORMATION

## 3.1 General Township Information

Township establishment date					
Township character	Predominantly urban		Predominantly rural		Urban, but in a rural location, serving a number of rural communities
	Isolated rural area		Other (specify)		
Broad township description					

## 3.2 Township Economic Linkages

No	Name of economic node	Distance (km) from township
1		
2		
3		
4		
5		
6		
7		
8		

## 3.3 All Townships within Municipality

No	Name of township	Population	Estimate	Actual
1				
2				
3				

4				
5				
6				
7				
8				
Total population				
Total number of townships within municipality				
Sources of information				

### 3.4 Township Race Profile

Township Race Profile	Number of people	Number of households
Black		
Coloured		
Indian		
White		
Other		
Total		
Source of information		

### 3.5 Nature of Project Area

Township		Informal settlement		Low-income housing development	
Mixed-income housing development		Other (specify)			

## 4 PROJECT SUMMARY

### 4.1 Project Summary

Project Name	
Name of Township	
If the project is located in only one part of the above township and has a different name, please note name here	

### 4.2 Brief Project Description

Brief Project Description	
---------------------------	--

### 4.3 Description of Project Type

Brownfield		Greenfield	
------------	--	------------	--

### 4.4 Project Status

New project		Already active	
Project planning commenced		Project planning not commenced	
Project concept complete but more detailed investigation is required			
Implementation not commenced		Implementation underway	
Project stalled (state reason)			
If project has commenced, state the year of commencement			

## 5 PROJECT DETAILS

### 5.1 Detailed Project Description

## 5.2 Location of Project, Provision of Map and Checklist of Map Elements

GIS coordinates	Degrees°	Minutes"	Seconds"	NSEW	
Latitude					
Longitude					
Project Map Items			Yes	No	
A simple map(s) is (are) provided					
A detailed map(s) is (are) provided					
An aerial photograph is provided					
Checklist for Map Elements				Yes	No
Project boundary					
Regional landmarks					
Local municipality boundary					
District municipality boundary					
Metropolitan municipality boundary					
Core node boundary					
Nodal boundary					
Catchment area boundary					
Township boundary					
Location of other townships					
Wards and ward numbers					
Name(s) and location(s) of closest economic nodes (retail, industrial, etc.) including those not within municipal boundary that serve as employment centre(s) for residents in municipal area					
Key municipal landmarks					
Main roads					
Main public transportation elements					
Name and location of nearest towns/town centres/economic activity areas					
Other (specify)					
Other (specify)					
Other (specify)					
Other (specify)					

## 5.3 Alignment to Municipal IDP

Has this project been included in the IDP?	Yes		No	
Status of the IDP	Not adopted		Adopted	
Note specific page and clause number which refers to the project in the IDP				

## 5.4 NDPG Project with Respect to Other Initiatives

Name of Initiative	Yes	No
The municipality is a member of the South African Cities Network?		
The project being applied for falls within the Urban Renewal Programme (URP) run by the National DPLG		
The project being applied for falls within the Integrated Sustainable Rural Development Programme (ISRDP) run by the National DPLG		
The project falls within the Sustainable Communities Initiative run by the DBSA		
The project falls within the Presidency's National Spatial Development Perspective's (NSDP) identified high growth and high population areas		
The project falls within the Thusong Service Centres (TSCs, formerly known as the MPCCs programme run by National GCIS		
The project falls within the Gauteng Top 20 Townships Programme run by Provincial Housing		
Other (name)		
Other (name)		
Other (name)		



### 5.5 Alignment to Strategic Initiatives

Strategy type	Name of strategy or initiative	Strategy champion				Status of strategy				Project included in strategy	
		National	Provincial	Municipal	Other	Approved	Not approved	Approval pending	Draft	Yes	No
MDG											
ASGISA											
JIPSA											
NSDP											
PGDS											
IDP											
GDS											
SDF											
Township Regeneration Strategy or Plan											
Precinct plan											
Local area plan											
Nodal development framework											
Investment framework											
Public transport plan											
Environmental plan											
2010 footprint											
Council resolution											
LED plan											
Tourism plan											
Any significant project/programme											
Urban renewal plan											
Housing plan											
Other (specify)											
Other (specify)											
Other (specify)											
Other (specify)											
Other (specify)											

### 5.6 Problem Statement and Project Rationale

Select only three of the most pressing aspects of the problem statement for the NDPG project:	
No management of uncontrolled street trading and no infrastructure to support informal trading facilities	
Inability to attract and leverage private sector investment	
Lack of appropriate platform to attract and leverage private sector investment and ring-fence investment from other spheres of government	
Lack of appropriate infrastructure to support community activities	
Shortfall of government services	
Residents face difficulties accessing civic, community and commercial facilities	
Lack of concentration of economic activities and job opportunities in the area	
Not enough trading spaces for small, local businesses	
Land ownership issues block development of the area	
No land available for development	
Unresolved zoning, planning and land-use management issues	
Lack of economic base	
Poverty and low household income levels	
Evident legacy of apartheid planning	
Traffic congestion	
Economic base non-existent and/or marginal	
No provision of community services	
Fragmentation of existing node	

Declining node	
Non-availability of planning to define municipal interventions	
No contribution to municipal rates	
Minimal contribution to the municipal economy	
Poor quality of township environment	
Little or no internal and external linkages	
No 'sense of place'	
Other (specify)	
Other (specify)	
Other (specify)	

## 5.7 Project Objectives

Category goals	No	Description	Select <b>only 3</b> goals
Economic	1	Local economic development	
	2	Future-orientated development for economic growth	
	3	Facilitation of job creation (including labour-intensive construction methods)	
	4	Retain local buying power	
	5	Increase local buying power	
Infrastructure	6	Infrastructure provision	
	7	Improved internal and external linkages	
	8	Community infrastructure provision	
Investment	9	Leverage of Investment by private sector and other government bodies	
	10	Facilitation of commercial infrastructure	
	11	Community infrastructure provision and facilitation of commercial infrastructure	
	12	General township environmental improvements (streets, rivers, sidewalks, lighting, signage, etc.)	
	13	Creation of dignified, vibrant, integrated and safe neighbourhoods as basis for sustained private investment	
Efficiency of urban form	14	Urban renewal	
	15	Bring jobs closer to people and people closer to jobs	
	16	Plan areas appropriately	
Social development	17	Improve quality of life	
	18	increase socio-economic benefits	
	19	Develop local institutional capacity and participation of communities	
	20	Significantly improve access to more than one government service resulting in tangible improvement in residents' quality of life	
Asset utilisation	21	Develop municipal-owned and/or other property	
	22	Maximise and enhance existing infrastructure	
	23	Integrate service delivery infrastructure	
	24	Drive municipal transformation (reflecting quality and leadership; enabling implementation of municipal workplace skills and employment equity plans)	
Other (specify)	25		
Other (specify)	26		
Other (specify)	27		
Don't know	28		

## 5.8 Nature of Project

One-off ad hoc facility and/or element	
One-off ad hoc facility and/or element contributing to nodal or precinct development	
A number of scattered facilities and/or elements	
A number of related facilities and/or elements	
A number of related facilities and/or elements contributing to nodal/precinct development	
A nodal /precinct development project	
Improvement of internal and/or external linkages	
General improvement of the township environment	
None of the above	
Other (specify)	
Other (specify)	

## 5.9 Project Cycle Stages

No	Stages complete or underway	Select
1	Concept	
2	Pre-Feasibility	
3	Detailed Investigation	
4	Business Planning	
5	Implementation	
6	Exit	
7	Review	

## 5.10 Project Time Frames

Project Element	Start date		Completion date		Number of	
	Month	Year	Month	Year	Years	Months
Project planning						
Implementation						
Operations and handover						

# 6 INVESTMENT LEVERAGE POTENTIAL

## 6.1 Status of Partnership Identification

Select the category that best describes the status of partnership identification for the project.

No partner identified and this is not required in terms of the project	
No partner(s) has (have) been identified but it (they) will be secured during the project planning stage	
Partner(s) has (have) been identified for the project implementation stage	
Other (specify)	

## 6.2 Economic Development Potential per Category Land Use

Economic Development Potential per Category Land Use	Yes	No
Retail (formal)		
Retail (informal)		
Offices		
Industrial/manufacturing		
Government services and administration		
Commercial housing (mixed income)		
'RDP' type housing (low income)		
Low-income/affordable housing		
Mixed-income housing		
Upper-income housing		
Tourism		
Manufacturing		
Health		
Parks, squares, public spaces		
Transportation		
Educational		
Heritage		
Sports		
Arts and/or culture		
Other (specify)?		
Other (specify)?		
Other (specify)?		
Other (specify)?		
Other (specify)?		

## 6.3 Land Ownership

No	Owner	Area (hectares)	% of project area
1	Municipality		
2	Private sector		

3	Other spheres of government		
4	Residents		
5	Tribal authority		
6	Other (specify)		
7	Other (specify)		
8	Other (specify)		
9	Other (specify)		
10	Other (specify)		
11	Other (specify)		
12	Other (specify)		
13	Don't know		
Total			100%

### 6.4 Private Sector Partners

No	Private sector partner name	Nature (or Rand value) of contribution						
		Land	Money	Facilities or amenities	Staff	Sweat equity	Other	Don't know
1								
2								
3								
4								
5								
6								
7								
8								
Subtotals								
Total of all contributions								

### 6.5 Partners in Other Spheres of Government

No	Public sector partner name	Nature (or Rand value) of contribution						
		Land	Money	Facilities or amenities	Staff	Sweat equity	Other	Don't know
1								
2								
3								
4								
5								
6								
7								
8								
Subtotals								
Total of all contributions								

## 7 PLANNING COSTS AND TA REQUIREMENTS

### 7.1 Total Planning Costs

No	Planning elements	Total planning costs					Subtotals
		Municipality	NDPG	Private sector	Other government	TBC	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Totals							

## 7.2 Current TA Service Providers

TA Service providers have already been appointed		Yes		No	
State method of appointment		Quotations		Approved Consultants Panel	
		Tender		Other	
Total value of contract(s) thus far where appointments have been made					
No	Consultancy name	Nature of service			
1					
2					
3					
4					
5					
6					

## 8 CAPITAL COSTS AND CG REQUIREMENTS

### 8.1 Total Construction Costs

No	Construction elements	Purchase	New	Refurb	Total capital costs					
					Municipality	NDPG	Private sector	Other government	TBC	Subtotals
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
Totals										

### 8.2 Current Contractors

Contractors have already been appointed		Yes		No	
State method of appointment		Tender		Other	
Total value of contract(s) thus far where appointments have been made					
No	Contractor's name	Nature of service			
1					
2					
3					
4					
5					
6					

## 9 PROJECT BUDGET AND MILESTONES

### 9.1 Total Project Cost

Item	Total Costs					
	Municipality	NDPG	Private sector	Other government	TBC	Totals
All planning costs						
All capital costs						
Totals per party						

## 9.2 Summary Project Milestones

No	Milestone	Completion date	
		Month	Year
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

## 10 SUPPORTING INFORMATION

No	Document title	Date	Available		
			Yes	No	URL
1	Council resolution supporting this registration				
2	Letter from municipal manager supporting this registration				
3	Map of project area				
4	Signed municipal declaration (next section)				
5	Letter of support from DM if LM is applicant, or from LM if DM is applicant				
6	Township regeneration strategy				
7	Relevant IDP extracts				
8	Project concept and/or design details				
9	Photos of project area				
10					
11					
12					
13					
14					
15					

## 11 MUNICIPAL DECLARATION

No	Declaration: The municipality undertakes, in the event that a NDPG award is made for the project, to:	Yes	No
1	Comply to all normal MFMA, MSA and SCM legal framework and policy requirements for all elements of the project for the duration of the project	✓	
2	Implement any capital-related expenditure in line with municipal policies (e.g. in accordance with EPWP or other labour intensive methods, including training, use of local labour, etc.)	✓	
3	Permit reasonable access to the project office, its records and/or the project site by National Treasury, and/or its delegated representative(s), to verify aspects of the registration and/or the project and/or project records at any stage of the project cycle	✓	
4	Permit this registration form, and any information therein, to form the basis of any contract, including the Funding Agreement, entered into between the National Treasury and this municipality for the project	✓	
5	Permit the National Treasury the right to direct any of its own Technical resources to a project should it deem it necessary to continue the project if the municipality is unable to do so	✓	
6	Inform the National Treasury of any changes to the identified Project Manager/Officer and/or the NDPG Co-ordinator	✓	
7	Alert the National Treasury of the failure or potential failure to complete any agreed milestone(s), thus resulting in the possible delay or stoppage of any NDPG payments and/or transfers to the municipality and/or its consultant(s)	✓	
8	Advise the National Treasury of any material changes, or errors discovered, in this Registration	✓	

Signed by Municipal Manager (name)	
Signature	
Date signed	